



HENRY LARSEN ELEMENTARY SCHOOL
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Principal: Christine Camus-Shepley Vice Principal: Mireille Filion



**Henry Larsen Elementary School Council
Meeting Minutes
Monday, May 14, 2018**

Chair: Melissa Britton

Secretary: Jennifer Pyne (for this meeting)

Attendance:

Fatima Humayun	Melissa Britton	Jennifer Pyne
Dawn Scott	Mireille Filion	Christine Camus-Shepley
Ryan Crampton	Teresa Janz	Tara Previl
Dianne Morris	Tracey Smith	

Regrets* Kate Smith
Julie Bisnath

1. Call to Order

- The meeting was called to order by Melissa at 7:05 pm.

2. Approval of Agenda

- The agenda was approved.

3. Approval of April Minutes – Tara/Ryan

4. Chair's Report

- Sandra Schwartz, School Board Trustee provided some updates on what is going on at the Board level
 - Budget deliberations are ongoing but they do not have a staffing budget yet. Other funding opportunities are being discussed including additional funds from the province to target specific areas (last year this was used to work on increasing math scores), requesting additional funding for school improvements (infrastructure), additional resources for high-need schools. Overall, they attempt for equity across the Board when distributing funds.
 - The province has halted all accommodation reviews at this time. No changes are anticipated until next year. Accommodation reviews look at schools with

partial capacity to determine best options regarding closures. She discussed the very positive experience of moving students from Rideau High School to Gloucester High School after initial trepidation on all sides. Rideau High closed at the end of last year.

- The Board has been discussing options about School Council generated funds. Initially a suggestion was made that these should be controlled by the school and not by Council themselves. This idea was not supported however the Board is working through OCASC to set consistent policy surrounding the handling of funds.
- Sandra committed to following up with the Board about the status of our outdoor classroom request and will get back to Jennifer on what she finds,
- Sandra reiterated that she is available by email at anytime for questions/comments.
- Melissa has submitted the PRO Grant request for next year. The request was fairly general but the focus is on the Zones of Regulation, recently adopted at the school.
- Council was asked if we would be interested in hosting an info session by Primerica next fall. At this time, it is not something Council would support. Staff are also not interested at this time in a Lunch and Learn session.
- June 8 will be staff appreciation day. Jennifer will solicit donations as per the last couple of years. A motion was made by Jennifer and seconded by Teresa for up to \$100 to be spent to purchase anything not donated. All were in favour.

5. Principal and Vice-Principal's Action Items / Info. Update

- Christine announced that Mireille will be leaving HL in September to become VP at Henry Munro. Acting VP for next year will be Dianne Morris. She will be ½ time VP and ½ time teaching. A Long Term Occasional teacher will be hired fill Dianne's regular teaching assignment for the full year.
- Other staffing will be discussed at the next Council meeting
- Projected student enrollment for next year is 347 (no significant change from this year)
- Mireille reported that EQAO Testing for grades 3 and 6 will start on May 23 (total of 6 days over 2 weeks). Schedules will be adjusted accordingly during this testing period so families are asked to be patient as schedules will vary from the norm. If you have any spare time in that period, they are looking for scribes to assist students who may need help. If interested, please contact the office.
- The band played at Comicon last week. They played a medley of video game music accompanied by a visual display of the games. A reporter from the Citizen was there and visited the school on May 14 to interview Mr. Pretty and to listen to the kids. The article can be found at <http://ottawacitizen.com/news/local-news/henry-larsen-elementary-band-fresh-from-comiccon-appearance-gears-up-for-nationals> .
- The band trip to the Musicfest Nationals is this week.
- Art gallery evening for the JKs to Grade 5 was a great success. All classes had assistance from a Visual Arts Instructor in developing their projects. The turnout was

excellent and having it the same night as Snuggle Up and Read was beneficial to both events.

- Mireille reported that the Board intends to add a school council portion to all school websites so that Councils do not have to maintain separate websites. Council will have access to this section of the site for updating. Mireille will share the info with Ryan and he can decide when he is ready to make the change.
- School climate survey has been extended to May 18.
- Immunizations for grade 7 and 8s will take place on May 18. (email was sent home to those grades)
- Our school will be an election site on June 7.

6. Teaching Staff Liaison Report

- True Sport Ping Pong for grades 7 and 8 will take place on May 22 and May 24.
- Hudson-Sargent relay is May 30
- Track and Field is coming up for grades 3-5 (June 13) and grades 6-8 (June 7). On May 28, Grades 3-5 will have an internal meet to decide who will go to the actual meet (rain date June 4) and the team for Grades 6-8 will be determined based on assessments in phys. ed. class.
- Choir trip is scheduled for June 5 and 6
- See the school calendar for more details.

7. Website Update

- No update.

8. Treasurer's Report

- Council currently has \$1259.
- There was a request for \$300 from Mr. Leblanc for the garden to purchase shrubs/bushes. A motion from Ryan was made. Jennifer seconded the motion and all agreed.

9. Fundraising

- Bags2School was a success once again. The amount of textiles donated weighted about 1.5 tons! This converted to \$270 for our school.
- Jennifer to follow-up with Boston Pizza for the last fundraising night.

10. Henry's Cool Yard

- No update from the Board.

11. Other Business

- Fun Fair committee met after the meeting
- Frustrations were aired about the school yard and the speed that things are dealt with by the Board. Specifically issues were raised about the amount of gravel on the school yard. Although the custodian has swept certain areas, the truck has not come to pick up all the gravel—it makes the school yard slippery for the kids. A question

was also raised as to why the play structures were still closed. They are awaiting more sand and wood chips before the inspectors will remove winter signage. (confirmed after the meeting by Christine that the structures were officially reopened on May 16.)

12. Next Meeting

- The next council meeting will be Monday, June 11 @ 7pm.

13. Adjournment

- The meeting was adjourned at 8:00 pm.