



HENRY LARSEN ELEMENTARY SCHOOL
1750 Sunview Drive, Gloucester, ON K1C 5B3
Phone: (613) 830-4634 Fax: (613) 830-4275
Principal: Christine Camus-Shepley Vice Principal: Mireille Filion



**Henry Larsen Elementary School Council
Meeting Minutes
Monday, June 11, 2018**

Chair: Melissa Britton

Secretary: Jennifer Pyne (for this meeting)

Attendance:

Fatima Humayun	Melissa Britton	Jennifer Pyne
Dawn Scott	Mireille Filion	Christine Camus-Shepley
Ryan Crampton	Tracey Smith	Tara Previl
Dianne Morris	Julie Bisnath	
Doreen Cummins	Una McNeill	

Regrets* Kate Smith
Teresa Janz

1. Call to Order

- The meeting was called to order by Melissa at 7:05 pm.

2. Approval of Agenda

- The agenda was approved.

3. Approval of April Minutes – Ryan/Melissa

4. Chair's Report

- Melissa reported that there has been no update on the PRO Grant application for next year.
- Jennifer reported that the Campbell Soup label fundraising campaign has come to a close. Henry Larsen still had some points to spend so some small items were purchased and should soon be delivered to the school. All labels can now be recycled.

5. Principal and Vice-Principal's Action Items / Info. Update

- Christine thanked Council for the staff appreciation event. Staff were really pleased and amazed by the amount and the variety of food options available.
- .Staffing updates:
 - Ms. Barker will be retiring at the end of the year.
 - A full-time English teacher, Angela Robinson, has been hired.
 - Jamie Breuer's position has been increased to 82% for next year.
 - Jessica Klassen's position has been increased to 100% for next year.
 - As Dianne Morris will be acting as Vice-Principal for next year, her teaching assignment will be filled with a Long Term Occasional teacher next year.
Interviews should take place next week.
- Fire drill took place on Monday, June 11. All ran smoothly.
- Volunteer Breakfast is Wednesday, June 20 from 745-845 in the library. Babysitting services will be available. A reminder will be sent out to families.
- The jazz band has been invited to play at Jazz Fest on Sunday, June 24.
- New bulletin boards have been installed in the front lobby. These will provide info to people visiting the school. The boards will be divided into different sections such as: school learning plan, zones of regulation and upcoming events. The school council will be given its own section that can be updated by council members as they see fit.

6. Teaching Staff Liaison Report

- Mrs. Morris presented Council with a thank you letter from Mr. Pretty for the support that Council has shown for the music program. This letter was read to all Council members.
- School lunches for grades 6-8 are finished this week.
- School lunches for grades 1-5 finish the week of June 18.
- Many different sports activities are going on as the school year winds down—junior track and field, intermediate boys and girls soccer, Board track meet for grades 7-8...
- There is a bike rodeo on Friday, June 15 for the primary students.
- Incoming grade 6s are coming for a visit the week on June 19.
- Grade 8 students have their year-end trip to Montreal on June 21
- Grade 6-7 students have a day trip the week of June 18 to the movies. They will then have a picnic lunch and play soccer baseball.
- The awards ceremony for students in grades 4-8 is coming up. Parents of students who are winning awards will be informed ahead of time.
- School leaving ceremony for grade 8 students is June 27.
- Students in grades 1-4 will have trips to the park on June 27.
- Last day of school is June 28.

7. Website Update

- No update.

8. Treasurer's Report

- Fun Fair raised over \$3700. (We are still awaiting the cheque from Orleans Metro Dodge but this was included in the total) This money had previously been “assigned” to be evenly divided between the music program, the phys. ed. program and the general Council funds. Mrs. Morris submitted the following requests:
 - Electric double-base for the music program—the request was for over \$1600.
 - Phys. ed. equipment including badminton goggles, tarps, soccer balls and flag foot ball equipment—the request was for \$1187.82.
 - General wish list items including: bins for the cubbies, storage totes, pocket charts, colour printer ink, light diffusers for the class rooms, and another standing desk.—the request was for \$1252.93.
- A motion was made by Jennifer Pyne to give the music program \$1200 and to pay for the rest of the items in their totality. This was seconded by Dawn Scott. All voted in favour.
- The Council will have approximately \$700 to start the next school year.

9. Fundraising

- We have 3 outstanding cheques to collect:
 - Boston Pizza
 - Fundscrip
 - Lunch Lady

10. Henry's Cool Yard

- Sandra Schwarz was able to speak to the Board about our outdoor classroom. They have confirmed that this will likely not be started until 2019.

11. Other Business

- Council thanked Mireille for her support and wished her well at Henry Munro.
- Council thanked Jennifer for her support of Council over the years.

12. Next Meeting

- The Annual General Meeting will be Monday, September ?? @ 630 pm.
- The next council meeting will be Monday, September ?? @ 7pm.

Please note, dates to be determined and will be shared at that time.

13. Adjournment

- The meeting was adjourned at 8:00 pm.