



HENRY LARSEN ELEMENTARY SCHOOL
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 Principal: Christine Camus-Shepley Vice Principal: Dianne Morris



**Henry Larsen Elementary School Council
 Meeting Minutes
 Monday, October 1, 2018**

Chair: Melissa Britton

Secretary: Tara Previl

Attendance:	Fatima Humayun	Melissa Britton	Tara Previl
	Dianne Morris	Ryan Crampton	Billie Sabovitch
	Teresa Janz	Kate Smith	Sarah Richards
	Rachel Scherzer Green	Denise Norris	Angela Robinson
	Laura Ireland		

Regrets: Christine Camus-Shepley

1. Call to Order

- The meeting was called to order by Melissa Britton at 7:02pm

2. Approval of Agenda

- Nothing was added to the agenda

3. Approval of June Minutes

- Motion by Fatima, seconded by Ryan, Minutes Approved

4. Chair's Report

- Melissa reported that there has been no update on the PRO Grant application for next year. As a reminder, the application was made with the theme of the Zones of Regulation. We should know by the end of October if we were successful in winning a grant again this year.
- Melissa highlighted the School Council Constitution and Code of Conduct. No updates to either document required this year.

5. Principal and Vice-Principal's Action Items / Info. Update

- Denise Norris has filled in for Christine while she has been away
- Denise reported that there are 339 students enrolled for this year
- There has been some reorganization of classes and staff appointments which is common for this time of year. Natasha Cameron will be an ECE for Mme Anne's kindergarten class. Hanna Satherstrom has a 0.56 contract and will be teaching the grade 6/7 MFI all subjects except for English, Math, and PhysEdd. Jessica Mainwood will also be extra staffing for the grade 6 EFI (0.48 contract). She will be in HLES in the afternoons. As of this week, all staffing is now complete.

- Dianne Morris indicated that Mme. Pichette is starting to brainstorm ideas for a marathon this year and is looking for input from the school council. The marathon would be the same as previous years for the grades 1-5 (run the number of laps around the school as student's grade number). For the 6, 7, and 8s perhaps a relay type of structure. This may help to alleviate concerns with participation for the older students.
- Once the next true sport event is completed Mme. Pichette will focus on the marathon structure. Date put forward is June 19 and she would like to have the school councils support with ideas and for helping with ribbons, medals and trophies.

1. Teaching Staff Liaison Report

- Angela Robinson will be the new staff liaison for the year. She teaches 6 and 6/7 MFI
- Touch football is underway as well as junior soccer (girls and boys)
- Cross country is up and running
- The first true sport tournament was a great success – girls played soccer baseball. Boys will be on October 2 if no rain. For those who don't know, true sport is a fun event that encourages students who may not be athletic to get out and participate (no tryouts – ability doesn't matter). It is for grades 6, 7, and 8. Awards are given out for things like encouraging others. The event typically runs from 3-6pm and pizza is ordered afterwards. There will be another true sport in the winter (volleyball – girls, boys, and coed) and another in April (Ping-Pong).
- Me to We club has started for grades 6, 7, and 8. They have a goal of 4 fundraising activities for the year as chosen by the students. First event will be a scare hunger food drive in October.
- M. St.Onge has sent out the Husky clothing line order forms. Orders are due Thursday. Some council members shared feedback that the forms were difficult to read/see; confusion on sizing and styles. Angela will share the feedback with M. St.Onge but she was able to clarify that there are sweaters in the school that can be tried on for sizing and it is one order form per child.
- Lunch programs have started; BBQ (which helps fund athletic equipment), pizza, shawarma.
- Choir and glee club are running
- One teacher request was brought forward; Mrs. Dunn has asked council for half of the funds for the Forest of Reading book club (total amount is \$1500, half of which is being paid for by the school). The books range from Kindergarten level to grade 8. As the students in the club read a book they get a sticker. At the end of the year, they will get to vote on their favorite book based on the number of stickers they have collected. Motion to approve the request for \$750 as made by Ryan, seconded by Tara, and all were in favor.

7. Website Update

- Ryan and Dianne will discuss the transfer of the school council website to the school board website. Dianne will get her training on updating the site shortly. In the meantime, Ryan will update our existing site with the minutes for the last school year.
- Melissa to send Ryan and Dianne a list of the school council meeting dates for this school year so that both websites can be updated with the schedule.
- We discussed linking the school board site to the existing council site for an archive of the minutes for previous school years given we have already paid the website fee for 5 years (last year was the first of the 5 years).

8. Treasurer's Report

- Tara reviewed the final Fun Fair numbers; the event reported profit of \$3800.
- Council Funds \$24,135.40 (approx. \$1,200 in the council account and \$23,000 in Henry's Cool Yard). HLES holding for HCY \$4,026.31
- There is one outstanding cheque written that has not been cashed from the last school year.

9. Fundraising

- One school messenger message will be prepared to list all of the fundraising activities that council has decided to pursue for the first half of the year (Melissa and Kate to prepare the message and send to Dianne ASAP). It was suggested that links be inserted into the message where possible for easier shopping (i.e. inserting the link to the Purdy's or St. Albert's Cheese online shopping site within the messenger email). Activities for the fall will include:
 - Samko and Miko Sales (November 7-11)
 - Boston Pizza Night (October 15)
 - Purdy's Chocolates (deadline November 28 with December 14 delivery)
 - St. Albert's Cheese (deadline November 30 – Kate will pick up if we don't meet the 100 unit minimum for free delivery)
 - QSP Magazines and Cookies
 - Bags2School (waiting on date confirmation for some time in November)
 - Indigo/Chapters Night (waiting on date confirmation for some time in late November)
 - Simply Giving Form
- Given the hold on the outdoor classroom, all funds raised by the school council will be directed towards general school wish list items; nothing to be reserved for Henry's Cool Yard at this time.
- Winter/Spring fundraising to include Vesey's Bulbs, Bag2School and St. Alberts Cheese again.

10. Henry's Cool Yard

- Teresa will follow up once again with Jeff to see where we are in the queue. Unfortunately there are many schools in the same situation as Henry Larsen; old structures that need replacing so there is a high demand on these resources.
- Angela was asked to follow up with M. St. Onge to see if there was still a need for a long jump/triple jump pit in the yard.
- Teresa reminded the council of the support that Sandra Schwarz has given the school in the past. She would appreciate our support as she runs for school board trustee again this fall.

11. Other Business

- **Monster Mash:** School council would like to once again host a Monster Mash event. It was decided that a sub committee would be following the council meeting to discuss the event details and division of duties. Community use of school has already been arranged for the evening set up on October 30.
- **Holiday Store:** Council agreed that we would also like to bring back the Holiday Store this year. Date has been set for December 3-7 (set up on the 3rd and store running on the 4th – 7th). Dianne to reserve the multipurpose room for the week.
- **Babysitting for Council Meetings:** Discussed whether having babysitting at the council meetings was something that we wanted to continue to offer for this year. Motion to approve was made by Ryan, seconded by Fatima, and majority approved. Teresa has confirmed that her daughter Maya will babysit at the next meeting (October 15).

12. Next Meeting

- The next council meeting will be Monday, October 15, 2018 at 7:00pm

13. Adjournment

- The meeting was adjourned by Melissa at 8:07 pm
- Monster Mash committee meeting held immediately afterwards to discuss Monster Mash details and division of duties