



**HENRY LARSEN ELEMENTARY SCHOOL**  
 1750 Sunview Drive, Gloucester, ON K1C 5B3  
 Phone: (613) 830-4634 Fax: (613) 830-4275  
 Principal: Christine Camus-Shepley Vice Principal: Mireille Filion



**Henry Larsen Elementary School Council  
 Meeting Minutes  
 Monday, September 25, 2017**

**Chair:** Jennifer Pyne

**Secretary:** Kate Smith

<b>Attendance:</b>	Dawn Scott	Tracey Smith	Dianne Morris
	Christine Camus-Shepley	Julie Bisnath	Tara Previl
	Marcia O’Connor	Chris MacLean	Ryan Crampton
	Teresa Janz	Melissa Britton	Mireille Filion
	Christine Millette	Laura Ireland	

**Regrets\*** Una McNeil  
 Karina Budzinski

**1. Call to Order**

- The meeting was called to order by Jennifer Pyne at 7:01pm.

**2. Approval of Agenda**

**3. Approval of June 2017 Minutes – Kate/Tracey - approved**

**4. Chair's Report**

- School Council Constitution. Jennifer will update the constitution in the following areas:
  - 3.0 Remove affiliation with OCASC as we are no longer a member
  - 4.1 Make a correction to voting requirements for consistency
- PRO Grant – the application was submitted for funding for the Paint Night, but we have not heard back yet.

**5. Principal and Vice-Principal’s Action Items / Info. Update**

Christine gave Principal’s report.

- Enrollment – Projected number of students was 360. The actual is 329. While still below the expected enrollment, the numbers are still anticipated to go up gradually by 200 students over a number of years with the new developments being built.

- Even with lower than expected enrollment, staffing stayed status quo in terms of numbers. Jaclyn Kennedy is the new ECE. Jamie Breuer is the new teacher for Kindergarten English. Jessica Klassen is the new teacher for Grade 1 EFI.

Mireille gave Vice Principal's report.

- A lot of new faces around the school:
  - 5 Algonquin students (Child and Youth Workers) who are there to support the students.
  - 3 co-op students from Cairine Wilson here every afternoon
  - 2 student teachers from the University of Ottawa
- The school will continue with an EIP group. Its purpose is an anti-anxiety and coping group. It is made up of self-identified (with parent's consent) Grade 7 & 8 students. Twenty-seven students from Grade 7 and 10 students from Grade 8 have signed up but we can only take 20 in the group. Mental health will be a school focus for this year.

#### **6. Teaching Staff Liaison Report - Dianne Morris**

- Lots going on in the school. Refer to Google Calendar on the school website to stay updated.
- Terry Fox run on Thurs, Sept 28. School goal is \$3000. Volunteers needed.

#### **7. Website Update**

- Go Daddy expires Dec 17, 2017. \$100 to renew for 5 years + \$20 every quarter. Ryan is looking into options for better deals on pricing for website.

#### **8. Treasurer's Report**

- Have not received a recent cheque from The Lunch Lady. Last donation received was in January 2017. Teresa to follow-up.

#### **9. Fundraising**

- Vessey bulb – \$392 in profit from sales.
- Samko & Nikko – booked so we are on their list
- Boston Pizza Night – Nov 8, 2017
- Bags 2 School – Nov 17, 2017. School will be open Thurs, Nov 16 in the evening and Friday, Nov 17 in morning for drop offs.
- Tasty Cookies – in February – need to look into logistics of pickups of product.
- Purdy's – Christmas
- Magazines – Christmas
- Holiday Catalogue– Christmas
- Simply Giving Forms

- Chapters – Kate to set date – Date set for Tues, Nov 14 from 6-8pm at Silver City Chapters
- Other suggestions:
  - Kate suggested BYOB – Bring Your Own Banana and make a banana split. Get all ingredients donated from McDonald’s and grocery store. Christine pointed out it would more than likely need to be done during a scheduled event, rather than on its own, as we must stay within the 10 days allowable “treat” days.
  - Ryan suggested Chase the Ace. He will need to look into if a license is required.

#### **10. Henry’s Cool Yard**

- Christine contacted Dan Fournier about the installation of the benches in Yard B. He indicated it was a very busy time but was hopeful that they would be installed soon.
- Teresa to contact Dan Fournier regarding the process for installing the outdoor classroom.

#### **11. Other Business**

- Monster Mash (Oct 31) – Monster Mash is for JK to Gr. 5. Mr. Pretty will be doing the haunted house again. Melissa volunteered to do the Escape Room. Jennifer has already started to purchase decorations/prizes etc. Jennifer to ask Lynne Pichette to organize student groups and to confirm the use of classroom. Jennifer will inform Dianne Morris of the number of student volunteers needed to assist with the activities. We will be decorating the night before (Mon, Oct 30). Volunteers will be required for both October 30 and 31. Jennifer will prepare a letter requesting assistance.. Ryan/Teresa (motions) for \$400 budget...approved. (this includes \$50 for Mr. Pretty’s haunted house.)
- Holiday Store – Dec 4-8. Monday night will be set up, Tues-Fri will be the store held in the multipurpose room.

#### **12. Next Meeting**

- The next council meeting will be Monday, October 16 @ 7pm.

#### **13. Adjournment**

- The meeting was adjourned at 8:15pm.