



**HENRY LARSEN ELEMENTARY SCHOOL**  
 1750 Sunview Drive, Gloucester, ON K1C 5B3  
 Phone: (613) 830-4634 Fax: (613) 830-4275  
 Principal: Christine Camus-Shepley Vice Principal: Mireille Filion



**Henry Larsen Elementary School Council  
 Meeting Minutes  
 Monday, January 16, 2017**

<b>Chair:</b>	Jennifer Pyne		
<b>Secretary:</b>	Kate Smith		
<b>Attendance:</b>	Jennifer Pyne	Christine Millette	Laura Ireland
	Melissa Britton	Mireille Filion	Karen Stoddart
	Kate Smith	Christine Camus-Shepley	Dianne Morris
	Julie Bisnath	Marcia O'Connor	Nikki Lee
	Hilda Fussy	Doreen Cummings	Dawn Scott
			Tracey Smith
<b>Regrets*</b>	Signe Swainson	Teresa Janz	Julie Bisnath

**1. Call to Order**

- The meeting was called to order by Jennifer Pyne at 7:05pm.

**2. Approval of Agenda**

- Approved

**3. Approval of October 24, 2016 and November 14, 2016 Minutes**

- Both minutes from October 24, 2016 and November 14, 2016 were voted on Kate/Christine (first/second), approved unanimously.

**4. Chair's Report**

- Parent Reaching Out Grant: The theme this year is “Inclusive Schools”. Jennifer will ask Julie Bisnath to book Betsy Mann who speaks on parenting an anxious child for a 2 hour workshop. There will be funds for babysitting. Betsy is part of the Reaching In/Reaching Out program. We will look at purchasing resources for parents with some of the additional funds.

## **5. Principal and Vice-Principal's Action Items / Info. Update**

Christine:

- Ms. Hussey has been hired to replace Ms. Matthews-Cull (EFI 6/7 and EFI 7/8). There was an interview process to replace the 43% from Ms. Hussey, and Ryan Briggs was the successful candidate. He will be doing Math to Gr. 1 and Arts to BIP. Allocated additional ½ EA from now to end June 17. Will assist with BIP class and others as needed.
- Thurs, January 19 – Kindergarten Info Night. Official registration is Jan 23 to 27 for September. We are trying to get people to register early as staffing timelines start in April. In June, the parents and kids will meet the kindergarten team in the play area.
- Report Cards – Report cards will be sent home on February 15. Kindergarten year 1 and year 2 are blended and a new reporting system is in place called “Communication of Learning.” Year 2 will get the Communication of Learning in February and June. Year 1 will only receive one in June. Next year, both Year 1 and Year 2 will get Communication of Learning in February and June.
- Gr. 8 have report writing on Mon, Jan 30.
- Student transfer period from Feb 6 to Feb 17. They need to apply within this period or it will not be considered until June.

Mireille:

- School Booklet
  - Will not include list of teachers as it changes too often
  - All bilingual
  - Information must be completed by the end of March in order to ensure it makes it to the next year's agenda
  - Will be circulated to Council Members for comments.
  - Missed ordering perforated corner this year, but will try to get them back.
- Internet Safety Awareness
  - Feb 1 for Gr 4 to 8. The instructor would be willing to give an evening for Parent Council for free. Possibly March 2 at 7pm. Mireille to confirm and give Jen his email.
- Immunizations February 7
- School Calendar on the website is up-to-date and has all school events listed.

## **6. Teaching Staff Liaison Report - Dianne Morris**

- Sports – Jr Volleyball are practicing and teams have been picked. Boys and girls basketball tryouts begin Jan 17. Intermediate boys/girls basketball is starting soon.
- Feb 23– Band Coffee House – It is a fundraiser for the music program.

## **7. Website Update**

- Ryan to link school calendar to website.

## **8. Treasurer's Report**

- Approximately \$20 000 is left for school yard. It is time to order the benches for the older kids. Mireille said it was a good time now to see where the snow is piled so we can plan where the benches can be installed for the spring.
- Request Forms
  - 2 utility carts for chrome books (\$443.15), tech tubs are \$384.20
  - Mme Pichette – glue guns \$44.86
  - GB+ books \$423
    - 3 sets for Mme Gudgeon
    - 2 sets for Mme Pichette
    - 2 sets for Mme Paquette
      - All were first/second by Ryan/Melissa. Approved by all.

## **9. Fundraising**

- Supperworks will have a new owner as of Jan 31. If we would like donations from this business, we will have to approach them.
- Easter Purdy – Signe to get catalogues
- Fun Fair is scheduled for May 13.
  - We received 4 complimentary 1 day park hopper tickets for Disney in Florida for Fun Fair auction.
  - Food trucks? M&M should get first refusal and if they say no, then look into food trucks or pizza. We likely will not have enough volunteers to run a bbq on our own
  - Bouncy Castles
  - Ice Cream truck

## **10. Other Business – no other business**

## **11. Next Meeting**

- The next council meeting will be Monday, February 13 @ 7pm.

## **13. Adjournment**

- The meeting was adjourned at 8:20pm.