



*HENRY LARSEN ELEMENTARY SCHOOL*  
1750 Sunview Drive, Gloucester, ON K1C 5B3  
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Principal: Christine Camus-Shepley Vice Principal: Mireille Filion



**Henry Larsen Elementary School Council  
Meeting Minutes  
Monday, September 26, 2016**

**Chair:** Jennifer Pyne

**Secretary:** Julie Bisnath  
(for tonight's meeting)

**Attendance:**

Jennifer Pyne	Karina Budzinski	Laura Ireland
Julie Bisnath	Una McNeil	Karen Stoddart
Melissa Britton	Teresa Janz	
Dawn Scott	Marcia O'Connor	
Kate Smith	Christine Millette	
Signe Swainson	Mireille Filion	
Ryan Crampton	Christine Camus-Shepley	
Parimala Vasudev	Hilda Fussy	

**Regrets\***

**Nikki Lee**

**1. Call to Order**

- The meeting was called to order by Jennifer Pyne at 7pm.

**2. Approval of Agenda**

- Approved

**3. Approval of June 2016 Minutes**

- Motion to approve by Dawn Scott, seconded by Ryan Crampton. All in favour. Motion approved.

**4. Chair's Report**

- Parent Reaching Out Grant: The theme this year is "Inclusive Schools". Jennifer has put forward a request for \$1000 for council to spend on an evening speaker. We will discuss this further during the October council meeting. Council members are encouraged to

submit any speaker suggestions. Mark Hatfield was suggested as a motivational speaker. Jennifer will look into this suggestion.

- During the last Chapter's event we had a draw for a gift card. The winner has not been in touch. Council has decided to hang on to it for now.

## 5. Principal and Vice-Principal's Action Items / Info. Update

Christine:

- Staff are very excited about the new play structure. The children are enjoying watching the installation process. Another half day of work is expected for tomorrow. Christine is hoping that the children will get to use the new structure this week. A brief discussion took place regarding an opening ceremony for the structure. The structure will likely be closed over the winter months due to extreme weather conditions. Ground level items will still be accessible. Christine thanks council for their dedication to this project.
- Meet the Teacher Evening had a new format this year--no group talk in the gym. Instead, families went directly to the classrooms. It was discussed that next year, the evening might have 3 twenty minute sessions instead of 2 thirty minute sessions. This would provide families will more flexibility.
- Projected enrollment for 2016/17: 346 students
- Actual enrollment to date: 331 students
- Staffing at HL stayed status quo for this year. HL is expected to see a gain of an extra 200 students in the next 2+ years.
- OCDSB Director Jennifer Adams is coming to visit on Thursday morning. She will do a tour and chat with students and staff.
- Council Member question: When will parents receive EQAO results? Christine says that information and results are just starting to come in--EQAO will be discussed further during a future council meeting.
- Council Member question: Will grade 7 students be going to MacSkimming this year? Christine says yes, a trip to MacSkimming is being planned along with other winter activities.
- Council Member question: Can school parking information be provided to new parents--maybe as a part of the kinder package? Christine indicates that this information is available on the school website. It is noted that a single "General School Guidelines" document would be very useful and easily accessible for parents. Una will forward a sample document to Jennifer.

Mireille:

- Mireille is encouraging the use of Google Calendar on the school website. School clubs and teams are getting organized—information will be added to the website once it's made available.
- On October 20<sup>th</sup> the entire school will be invited to participate in a presentation by John Dunn—Arctic Explorer (Jdunn@arcticlight.com). His focus is on the environment and climate change. The cost is \$565 for an hour--is parent council interested in helping with this cost? To be discussed after the Treasurer makes her report.
- Coming up: Pedestrian Safety presentation this week and Fire Safety presentation (to kinders and grade 1 students) in November.

## **6. Teaching Staff Liaison Report --Dianne Morris**

Activities:

- Band and choir have started
- Touch football (boys and girls) for 7/8 students has started
- Soccer for grades 4-5-6 (boys and girls) is coming up
- Cross country for grades 3-8 is underway
- Many others will be underway in the next few weeks

Hot Lunch Programs:

- The pizza supplier has changed to 1-for-1 Pizza. Pizza day will now be on Thursdays.
- Mr. St. Onge is doing a BBQ lunch for 6 weeks in the fall and 6 weeks in the spring.
- Tyrolunch for grades 6-8 will be on Tuesdays.
- \$153 was raised from popcorn sales at Meet the Teacher night and will be donated to the Terry Fox Foundation. Popcorn sales will continue this week. The Terry Fox Run will take place on Thursday. More volunteers are needed to help make this a successful event.
- Weekly popcorn sales will resume again in October. Each division will look after sales for their group.
- Cairine Wilson Backstage Pass will provide DJ services for our dances again this year.
- The Halloween Dance for grades 6-8 will be on Monday Oct. 31st.

## **7. Website Update**

- Ryan has no updates to report. If anyone would like to contribute a post, Ryan would be happy to include it on the site.

## **8. Treasurer's Report**

- Financial summary discussed and detailed during tonight's AGM.
- Marcia has nothing further to report.
- Support for guest speaker John Dunn: Jennifer proposes that we use \$250 of the \$500 Parent Involvement Grant toward this event. TeresaJanz makes a motion to spend \$250 and Dawn Scott seconds the motion. All in favour. Motion approved.
- Council will await the usual early request for books from Mrs. Dunn.

## **9. Fundraising**

- Catalogue fundraiser booked for this fall--catalogues are being ordered and the campaign will be underway shortly.
- QSP magazine fundraiser is also booked for this fall.
- Purdy's fundraiser to take place closer to Christmas.
- Kate Smith has offered to help Signe with fundraising activities.
- Boston Pizza night is booked for Monday, October 17th.
- Jennifer will contact Broadway for possible dates.
- Bag 2 School: Signe will book a fall date.
- Chapters: Signe will look into booking an evening towards the end of November. The school is encouraged to hand out flyers during the event.
- Council member suggestion for Vesey Bulb sales in the spring.
- Suggestion was made to hold a used Book Sale of current stock during the parent-teacher interview night in November.
- Holiday Store: There are lots of small items left from the fun fair. We need to have a night to organize these items. Christine will check with Mrs. Dunn for use of the library. Mrs. Morris will talk to grade 8 students for help with gift wrapping. Further discussion to take place at the next council meeting. Volunteers will be needed, especially for the day shifts.

- The Simply Giving form letter will be included in the fall fundraising package for parents.

## **10. Henry's Cool Yard**

- The new structure is just about finished. As mentioned, hopefully kids will be able to access it this week.
- Teresa is waiting to see how much money is left over from this project. If the second structure is condemned, the sand will stay and the committee will consider various options including new benches, picnic tables, seating area, a mural...etc.
- Teresa is looking for volunteers to write grant proposals. Melissa will consider writing a proposal for one grant.

## **11. Other Business**

### Monster Mash:

- A Halloween event for students in grades K-5. Mrs. Matthews-Cull is not able to do a haunted house this year. At this point in time, no one has come forward to take it over. Jennifer has done lots of the planning and shopping for the other activities. One craft will be bats on a silver moon, another will be thumb print spiders and webs. Jennifer and Melissa will consider coordinating a possible Escape Room. Christine will look into the possibility of setting up over the weekend of Oct. 29-30.
- \$379 was spent last year for the Monster Mash. Jennifer proposes a \$400 maximum. The motion is put forward by Jennifer Pyne and seconded by Melissa Britton. All in favour. Motion approved.

### Council Mailbox:

- Council member question: Is there a way for there to be a council box that's not right by the staff room door--can it be further in, or in a more discrete location? Maybe an empty teacher mailbox? A locked mailbox? Christine will look into the policies on keeping school council money at the school.

## **12. Next Meeting**

- The next council meeting will be Monday, October 24<sup>th</sup> 2016 at 7pm

## **13. Adjournment**

- The meeting was adjourned at 8:11pm.