



*HENRY LARSEN ELEMENTARY SCHOOL*  
1750 Sunview Drive, Gloucester, ON K1C 5B3  
Phone: (613) 830-4634 Fax: (613) 830-4275  
Principal: Christine Camus-Shepley Vice Principal: Mireille Filion



**Henry Larsen Elementary School Council  
Meeting Minutes**

**Annual General Meeting**

**Monday, September 26, 2016**

**Chair:** Jennifer Pyne

**Secretary:** Julie Bisnath  
(for tonight's meeting)

**Attendance:**

Jennifer Pyne	Karina Budzinski
Julie Bisnath	Una McNeil
Melissa Britton	Teresa Janz
Dawn Scott	Marcia O'Connor
Kate Smith	Christine Millette
Signe Swainson	Christine Camus-Shepley
Ryan Crampton	Mireille Filion
Parimala Vasudev	

**Regrets\*** Nikki Lee

**1. Call to Order**

- The meeting was called to order by Jennifer Pyne at 6:35pm
- Round table introductions
- Explanation of voting vs non-voting members and email use (only for council use, i.e. board updates, volunteer requests, etc.)
- 2016 AGM Agenda and 2015 AGM minutes circulated and reviewed.

**2. Approval of 2016 Agenda and 2015 AGM Minutes**

- Motion to approve AGM and minutes put forward by Teresa Janz. Motion seconded by Melissa Britton. All in favour. Motion approved.

**3. Financial Year in Review (2015-2016)**

- See statement of operations and financial position for year ending August 31st 2016
- Opening balance: \$2923.61
- Total net revenues: \$29385.91

- Total expenses: \$18107.92
- Net expenses over revenues: \$11277.99
- Closing balance \$14201.60
  
- HCY: \$13469.35
- School Council: \$731.68
- School Holding Account for the yard: \$9665.16
  
- The Statement of Operations and Financial Position will be distributed to parents and the board along with the Chair's report.

#### **4. Council Member Elections**

- Any parent willing to commit to attending most monthly council meetings is eligible to be a voting member.

#### **5. Executive Member Elections**

- There are 3 Executive Member Positions: Chair, Treasurer, and Secretary
- Marcia O'Connor is still willing to be the Treasurer as there are no other members interested. Karina Budzinski will assist with bank deposit
- Jennifer Pyne is still willing to be the Chair as there are no other members interested.
- Last year, the role of Secretary was filled on a rotating basis. This year, Kate Smith has volunteered for the permanent position of Secretary.

#### **6. Adjournment**

- The AGM was adjourned at 6:47pm.