



*HENRY LARSEN ELEMENTARY SCHOOL*  
1750 Sunview Drive, Gloucester, ON K1C 5B3  
Phone: (613) 830-4634 Fax: (613) 830-4275  
Principal: Christine Camus-Shepley Vice Principal: Mireille Filion



## **Henry Larsen Elementary School Council Meeting**

### **Minutes**

**Monday, June 13, 2016**

**Chair:** Jennifer Pyne

**Secretary:** Julie Bisnath  
(for tonight's meeting)

**Attendance:**

Jennifer Pyne	Marcia O'Connor	Ryan Crampton
Julie Bisnath	Melissa Britton	Hilda Fussy
Signe Swainson	Doreen Cummins	Teresa Janz
Christine Camus-Shepley	Dianne Morris	Karina Budzinski
Mireille Filion	Dawn Scott	Tracey Smith

**Regrets\*** Una McNeill  
Niki Lee

#### **1. Call to Order**

The meeting was called to order by Jennifer Pyne at 7:06pm

#### **2. Approval of Agenda**

Approved

#### **3. Approval of May 2016 Minutes**

Approved

#### **4. Chair's Report**

- Jennifer is waiting to hear back regarding the Parents Reaching Out grant.

## 5. Principal and Vice-Principal's Action Items / Info. Update

Christine:

Staffing updates:

- HL will have 4 Early Childhood Educators and 3 Educational Assistants for the 2016-2017 school year.

Teaching contracts:

- Ann Brady will fill the French vacancy, moving from 0.6 FT to 0.95 FT
- A 0.43 FT English position is still vacant-- Christine is currently working from list 3b and hopes to be interviewing potential candidates later this week.
- There are currently no other positions to fill.

Retirements:

- Andy Charbonneau (Chief Custodian)--has been here for over 20 years and did an exceptional job. A replacement has been hired.
- Dave Mainwood (Gr. 6 ETFI and Phys. Ed.)
- Nicole Bouillon (Gr. 3 EFI)
  
- There is no surplus staff this year as a result of the retirements.

Other

- Report cards go home on June 28<sup>th</sup>.
- Last day of school is June 30<sup>th</sup>.
- There is no PD Day at the end of this year. Next year's school calendar is available on the Board website. Note: the elementary and secondary calendars are not the same.
- A Kindergarten information evening was held at the end of May.
- This Thursday HL is hosting a social evening for Kindergarten children and their parents.
- Please check our school calendar for upcoming events and activities.
- Thank you to council for all of the time, effort, and funds raised.

Mireille:

- Thank you to council for the staff appreciation "Coffee Break" last Friday.
- The School Council Chapters event is on the school calendar. A synervoice email has gone out to all families.
- Next year, the school will go to a Monday-Friday schedule, instead of Day 1- 5.
- A letter went home to parents from the Board regarding the parent survey, more information is available on the school website: [www.henrylarsenes.ocdsb.ca](http://www.henrylarsenes.ocdsb.ca).
- Grade five students (from Convent Glen & Forest Valley) will visit with Mr. Mainwood and current HL grade 5 students to get to know one another better for next year.

## 6. Teaching Staff Liaison Report --Dianne Morris

- Terry Fox Run: We surpassed the \$3000 fundraising goal—it was a great day, thank you to the parent volunteers.
- Grade 3/4/5 Track & Field Day: tomorrow, June 14th
- There are many other events and activities still coming up—most are posted on the school calendar at [www.henrylarsenes.ocdsb.ca](http://www.henrylarsenes.ocdsb.ca).
- There are no current teacher requests for funding. Thank you for supporting the teacher requests all year long!

Discussion among council members:

- Are there funds to give to the school even though no specific requests have been made?
- Council currently has \$1453 in reserve funds.
- One idea is to purchase new Chrome books for the Junior division.
- Mr. Pretty also needs a new piano (approximately \$2200) as well as a few new instruments.
- HCY Committee hasn't heard back from Donna Williams at the city regarding the \$7500 grant although she has indicated that this is “practically a done deal”. There is a meeting scheduled for June 20th regarding the play structure and yard.
- If we spent approximately \$1000 from the school council reserve funds, the school could purchase 2 Chrome books and a new tech tub.

Motion made by Tracey Smith to purchase 2 Chrome books and 1 tech tub (up to \$1000), motion seconded by Dawn Scott. All in favour. Passed.

## 7. Website Update

No updates

## 8. Treasurer's Report

Marcia provided a detailed report.

Income:

- Boston Pizza: \$171.61
- Lunch Lady: \$64.95
- Broadway: \$162.45
- Donation for HCY: \$40
- Fun Fair: \$4070.80

Expenditures:

- Food etc. for Math Night: \$210
- Bouncy Castle: \$339
- Volunteer Fun Fair Expenses J. Pyne: \$104
- Volunteer Fun Fair Expenses M. O'Connor: \$33.60
- M&M Fun Fair: \$320.89

#### Reserve Funds:

- School Council reserve funds: \$1453.05
- HCY: \$6835.78
- HLES holding HCY acct: \$33235.39
  
- Detailed Fun Fair Report for this year is being circulated.

### 9. Fundraising

- Chapters Fundraiser: This Wednesday, June 15th 6-9pm. Volunteers required. Anyone willing to help out, please speak with Jen or Signe at the end of tonight's meeting.
- Bags 2 School: donations yielded a profit of \$269
- Boston Pizza: May date raised \$171.61 Fall Date: October 17<sup>th</sup> 2016
- Mrs. Dunn would like to host a library event--maybe a coffee house idea, in support of the music program? We will revisit this idea in the fall.
- Main fall fundraising idea: Lamontagne catalogue sales-- catalogue is being circulated.
- Parent Kate Smith has offered to be involved. Signe will email her regarding the fall campaign.
- Mrs. Matthews-Cull has agreed to do the Monster Mash Haunted House again next year.

Question from council member regarding the use of fraudulent tickets during this year's Fun Fair...What can be done next year to prevent this from happening again? Custom printed tickets is an option. The Fun Fair Committee will explore various options for next year's event. 321 fake tickets were used—it's hard to estimate the actual dollar amount lost.

### 10. Henry's Cool Yard

- A meeting with Dan Fournier from OCDSB is scheduled for Monday June 20th at 1pm. The plan is to have a new structure installed this summer.
- An original survey was done years ago--more recently, students, staff, and parents had an opportunity to vote on play structure options during the 2016 HL Fun Fair. Feedback from this survey will be considered while planning for the new structure.
- Tenders are supposed to be back this Thursday, June 16<sup>th</sup>.
- HCY has approximately \$72,000 to do one play structure \$30,000 for surfacing and \$30,000 for the structure.
- The new play structure will hopefully cover a 18mth-12yrs age range (required). The play structure also has to be accessible (also required).
- The yard is going to be made slightly larger (expanding it towards to school side) to allow for a larger structure.

- HCY will look to do something in yard B if there is any money left over.
- For the second structure--will they leave the sand? Does this meet the accessibility requirements? HCY Committee is unsure at this time.
- Also to note: two trees will be cut down at the end of June, they may sod this area which would provide a nice playing area for the kids.
- HCY Committee is cautiously optimistic ☺

## **11. Other Business**

- School Supplies: How can we get kids to bring in supplies or money if teachers are not allowed to ask?
- Supplies are voluntary--teachers can only send out the Board approved list. Teachers are allowed to remind students. It's difficult to pursue --some parents feel strongly that they should not provide any school supplies.
- Purdy's Christmas Fundraiser: Do we want to pursue this idea? Yes, we will do Purdy's and also omit the chocolate selection flyer from the Lamontagne catalogue sales.
- Fundscrip: Signe will request a cheque. Marcia has requested that the cheque be sent to her directly.

## **12. Next Meeting**

- The next council meeting will be Monday, September 19th 2016 (AGM 6:30pm- Regular Meeting at 7pm)

## **13. Adjournment**

- The meeting was adjourned at 8:10pm.