



HENRY LARSEN ELEMENTARY SCHOOL
1750 Sunview Drive, Gloucester, ON K1C 5B3
Phone: (613) 830-4634 Fax: (613) 830-4275
Principal: Christine Camus-Shepley Vice Principal: Mireille Filion



Henry Larsen Elementary School Council Meeting

Minutes

Monday, September 21, 2015

Chair: Jennifer Pyne

Secretary: Julie Bisnath
(for tonight's meeting)

Attendance:

Jennifer Pyne	Marcia O'Connor	Laura Ireland
Julie Bisnath	Teresa Janz	Karina Budzinski
Signe Swainson	Natasha Theriault	Ryan Crampton
Nikki Lee	Doreen Cummins	Una McNeill
Christine Camus-Shepley	Tracey Smith	Sarah Dooley
Mireille Filion	Dianne Morris	Melissa Britton
Dawn Scott	Kathlene Allen	Gillian Whichelo
Hilda Fussy	Parimala Vasudev	

Regrets*

1. Call to Order

The meeting was called to order by Jennifer Pyne at 6:47 pm.

2. Approval of Agenda

Approved

3. Approval of June 2015 Minutes

Motion to approve June 2015 meeting minutes by Teresa Janz, seconded by Signe Swainson.

Approved

4. Chair's Report

- Good news: Our Parent's Reaching Out grant has been approved for the amount requested. Submission was for a Math Night for parents and/or parents and children. The evening must take place by the end of June. Council was approved for \$750 to bring in a speaker and put on the evening. Members are asked to consider possible ideas and/or speakers. Follow up to take place during the next council meeting.

- OCDSB updates (including community events and speaker series) and OCASC updates will be circulated via email. Members are welcome to attend OCASC meetings (Sept. 24th at Fisher Park) and/or the Council Orientation (Oct. 3rd 8:30-12:30) which will include workshops and information sessions for school council members.

5. Principal and Vice-Principal's Action Items / Info. Update

Christine:

- Welcome and introduction of the New Vice Principal: Mireille Filion
- Current enrolment is at 362, class breakdown is as follows:

One BIP class with 8 students

Early French Immersion:

SK-18 students

Grade 1-22 students

Grade 2-18 students

Grade 3-18 students

Grade 4-22 students

Grade 5-27 students

Grade 6-30 students

Grade 7-15 students

Grade 8-31 students

5/6 Gifted class-20 students (may increase up to 25)

7/8 Gifted class-23 students (may increase up to 25)

Middle French Immersion

Grade 6-16 students

Grade 7/8-24 students

English

JK-21 students

Grade 6/7-25 students

Grade 7/8-31 students

- By the end of the month staffing positions will be filled and finalized. Christine is thinking that there will not be any changes but she will keep us posted.
- The start of school was smooth, she and Mireille hosted student assemblies and reviewed school policies, video "The Life Vest Inside Kindness Boomerang" was presented with a focus on respect and kindness. Kids were challenged to do every day random acts of kindness.

- Yard paving is complete despite some delays. Staff and students are very pleased. Many lines (children's games and activities) were painted as part of the job.
- 14 new trees were planted around the school yard. Today the front walkway of interlock bricks was redone. This week new heating coils in the roof (to prevent ice) will be installed.
- HL website is now up to date. This is a volunteer job and has been affected by the current work to rule status. Mireille has taken on the job for now. The old Twitter account password has been lost...Mireille is in contact with the board to establish a new account.
- Impact of Labour Relations Situation: Michelle Giroux (from the Board office) puts out updates every week. Today was the first day of stage three. There will be no Meet the Teacher evening at this time. Council Member question regarding the possibility of a Meet the teacher day (instead of evening)? Christine indicates that it was not recommended because this has not been a past practice at our school.
- Furthermore, teachers cannot collect money so things like fundraising, milk orders, and hot lunch orders will be put on hold for now. Synervoice emails have been sent out regarding these changes. Lunch Lady orders are now available online only.
- Christine is looking for a volunteer to coordinate Pizza Lunches (forms, money collection, pizza distribution, etc.) during the interim. Teachers will likely want to resume this responsibility once labour agreements are reached. A discussion took place regarding the logistics of the program. Several volunteers would be required including 2-3 volunteers on pizza day to receive the pizza, sort, and distribute. Pizza must also meet the food guidelines of the board. Currently, each division gets pizza from a different restaurant (Gabe's and Toppers'). Council members Doreen, Tracy, and Natasha each volunteered to help with pizza lunch. Any other interested members should email Jennifer.
- A similar discussion regarding the milk program also took place. This program is more intensive because it takes place every day. Christine feels that the milk program is too complicated to pursue at this time.
- There are no field trips at this time. Sports teams are still up in the air...teachers are not allowed to do any of the distribution/collection duties associated with school teams (filling out/sending home permission forms, booking buses, etc.). It's on a wait and see basis at this point. Even Cross Country is still to be determined. Schools are looking very closely at what is Best Practice. Christine hopes to know more soon, and will keep parents informed.

- Council Member question regarding electronic permission forms, can parent volunteers help with that? Christine will look into this possibility.

6. Teaching Staff Liaison Report --Dianne Morris

- Tech tubs and chrome books that were ordered in the spring, have arrived. Thanks to council! The carts are already in use and very much appreciated.
- Kids are really enjoying the new school yard and lines (e.g. basketball lines).
- Kids are adjusting nicely. Mrs. Morris thanks the parents for student support with agendas and homework.
- The Terry Fox Run will likely take place in the spring to coincide with the day he started his run (April 8th).

7. Website Update

- henrylarsensc.ca is the council website. Ryan keeps the site updated as needed. If you have anything to add to the website please let Ryan know.

8. Treasurer's Report

- Marcia provided a detailed report.

Review of Projected budget for 2015-2016:

- \$576.76 currently in the council account. \$103 is already accounted for, leaving a balance of about \$473.
- Marcia made a motion to spend \$350 on Monster Mash, Melissa seconds the motion. Approved.
- Mrs. Mathews-Cull has volunteered to host the Monster Mash Haunted House again this year.
- Selling drinks/chips during the dance is to be determined due to labour restrictions.
- Council Member question regarding the possibility of purchasing balls etc., for use on the new yard. Teresa will follow up on this at the next HCY meeting.

- Library request estimated at \$750 for the Forest of Reading program. Marcia made a motion to spend \$750 for this program, Nikki seconds the motion. Approved. Council Member question regarding covering the cost for the Forest of Reading program, are there enough funds? Jennifer states that the Holiday Store proceeds should cover this cost. Another option is to use proceeds from the Fun Fair.

Travel Planning:

- Green Communities came in to the school to work with staff and council to clean up the traffic circulation to and around the school. \$2250 was set aside for signage or bike racks, etc. Council does need to decide what to do with this money at some point.

9. Fundraising

Fall Events:

- Our two major fall events, Norcard and Magazine orders, will be available online only. Signe will order the catalogs and have them sent to the school. Christine will let Signe know when the supplies arrive and Rose will provide a master class list. Council members will distribute the forms to each classroom. Families will order online and items will be delivered to each family's home.

Other fundraising opportunities:

- Purdy's Chocolates--Signe will look into this and let us know.
- Recycling of old clothes/soft toys/shoes, paid by weight. Council would receive about \$200 per ton....approximately 60 bags of clothes. Company would have to pick up all of the bags on the drop off day only.
- Chapters is another option: They will run fundraising evenings at the store. Volunteers hand out slips to all customers and 10% of those sales would go to council.
- Book sale: This is not a stand-alone event, must be run in conjunction with another activity. Maybe during math night? Or as part of the Holiday Store? There is a parent volunteer who is willing to collect the unsold books and have them sent to India.
- Boston Pizza night is booked for November. Exact date is to be confirmed. Also ongoing is receipt collection. Council will receive 10% from all submitted receipts.
- Broadway's restaurant also has a similar program. Jennifer will look into this.
- Funscrip is also ongoing.

- We still have chocolates left from the spring fundraiser. Signe is trying to get a table at Walmart to sell these.
- Nikki presents the possibility of a bed sheet sale, \$40 per set for any size. She can look into this and get back to us.
- Supperworks would like to donate a Holiday meal. Nikki requires teacher support to collect money as a fundraiser. If a fundraiser is not an option then they would like to donate the meal to be given to a family in need.

10. Henry's Cool Yard

- Brief description of the committee and its purpose.
- Teresa invites any members willing to stay for a brief meeting tonight.
- Fun Fair has been a successful fundraiser.
- Volunteers are required for grant writing.

11. Other Business

- Monster Mash Friday, October 30th: Volunteers required, discussion to resume during the October council meeting.
- School Newsletter: many parents have been missing the monthly newsletter. Christine says that they are aiming for a newsletter every second month in addition to shorter memos and tweets.
- Travel Planning/Signage: Christine will follow up with the board committee to see what can happen. She will let us know.

12. Next Meeting

- The next council meeting will be Monday, October 5th 2015 at 7pm

13. Adjournment

- The meeting was adjourned at 8:18pm