



**HENRY LARSEN ELEMENTARY SCHOOL**  
1750 Sunview Drive, Gloucester, ON K1C 5B3  
Phone: (613) 830-4634 Fax: (613) 830-4275  
Principal: Christine Camus-Shepley Vice Principal: Jeremy Nowiski



## Henry Larsen Elementary School Council Meeting

**Chair:** Jennifer Pyne

**Secretary:** Julie Bisnath  
(for tonight's meeting)

**Attendance:**

Jennifer Pyne	Marcia O'Connor	Laura Ireland
Jeremy Nowiski	Teresa Janz	Karina Budzinski
Julie Bisnath	Lisa Anne Palmer	Ryan Crampton
Signe Swainson	Doreen Cummins	Karen Stoddart
Nikki Lee	Tracey Smith	Sarah Dooley
Christine Camus-Shepley	Dianne Morris	Melissa Britton
Dawn Scott		

**Regrets\*** Una McNeill

### 1. Call to Order

The meeting was called to order by Jennifer Pyne at 7:05 pm.

### 2. Approval of Agenda

Approved

### 3. Approval of April 2015 Minutes

Approved

### 4. Chair's Report

- Meet the Teacher will take place on a Thursday evening, during the second or third week of September. Official date to be announced. Council discussed holding a book sale during Meet the Teacher, members agree. Remaining books will potentially be sent to India (Jennifer will look into this option). Book sale to be organized in September. Do we want to do any other events during Meet the Teacher? Lunch Lady? A bake sale is another idea--lemonade stand, Pizza Pizza dinner...More discussion to follow in September.

## 5. Principal and Vice-Principal's Action Items / Info. Update

Christine:

- **Student Death:** A letter went out through Synervoice email regarding the death of a grade 8 student. The school was open on the following Sunday afternoon for the classmates (and their parents) of that student. The board TERT team was present to meet with students and parents to answer questions and offer support. Christine reports that the TERT team is excellent and the community feedback following this situation was very positive. Members of the TERT team were on site and available all week. Students were able to talk with a counsellor and support was also available for teachers. The team visited many classrooms to offer support and answer questions.
- **Secure Schools:** Every class was visited within the last two weeks to explain the purpose of the Secure School protocol and share examples of when Secure School might be put in place. Similar examples were provided to council members. Christine reports that while there have been a few more Secure School events than usual, this is not untypical. The change in routine for summer holidays often triggers stress and anxiety resulting in more frequent difficult behaviours in some students.
- **Report Cards:** A Synervoice email went out from the OCDSB. Grade 8 students will receive report cards, grades 1-7 will receive Promotion Letters. These letters officially meet all legal requirements and will be put into the student OSR. Teachers provide ongoing feedback and most parents should have an idea as to how their child is doing.
- **Yard Improvements:** We will be receiving 14 trees from the OCDSB. The board will be responsible for watering the new trees. It will be officially confirmed later this week--the entire side/back yard will be paved starting in July. Gaps under the portapacks will also be filled and re-levelled. Andy is expecting that the play structures will be assessed before the end of June. They may be removed over the summer. Some large trees may also be removed this summer.

A discussion took place regarding the plans for the new yard and how the new paving will impact these plans (ie. accessibility, new surface beneath the structures --rubber surface, mulch, etc.) Christine states that the yard paving has been directed through the Design and Construction department at the board level.

Jeremy:

- **School Events:** The next eight days are very busy-- there is an upcoming New Student Information Evening (presentation and student lead tours), a motivational talk for juniors and intermediates tomorrow, and the marathon booked for Friday--kids are very excited and parents are encouraged to come and watch. Also taking place is an assembly for the grade 8s in preparation of their end of year trip to Montreal. Grade 7s will celebrate the year end with a movie and lunch at East Side Mario's. The Junior

Achievers program will also be in the school--all 6 intermediate classes will participate in a business workshop. Honk and Blow will take place tomorrow for grade 5 students during which they will explore instruments and band options. An awards assembly will take place at 8:45am on June 23rd--parents will be notified if their child is getting an award. The school leaving ceremony rehearsal takes place in the afternoon of June 23rd, the actual event will take place at 11am on June 24th followed by a dance.

- Jeremy will be leaving Henry Larsen as of June 26th. Council wishes him well.

## **6. Teaching Staff Liaison Report**

- Money requests:
  - The Intermediate team has been finding the Chromebook Carts very useful. Students are submitting documents through google docs and teachers are providing feedback this way as well. The Junior & Intermediate teams would each like to purchase another bin with 1 Chromebook for \$542.40 each.
  - The Kindergarten team would like \$228.11 for a coloured printer and ink.
  - The Primary team would like \$395.90 for two sets of GB+ French books.

\$1708 is the approximate total, \$2398.25 is available.

Jennifer suggested that we add another Chromebook (\$310 plus hst) and keep a balance of just under \$400 for next year.

Jennifer put forward the motion to spend approximately \$2050 on the above teacher requests, Ryan seconded the motion, council voted and all agree.

- The Relay Meet and Track Meets both went very well.
- Grad t-shirts and spirit t-shirts are in and everyone is very pleased. Another campaign will run in the fall including hoodies and sweat shirts. A profit of \$300 from the shirt sale will go to HCY.
- Ten students went to the Truth and Reconciliation Commission Education Day--Mrs. Morris plans to continue with these teachings in an effort to build a more meaningful understanding of Canada's history.
- The Terry Fox Walk will be held on September 30th. National We Day will also be in the fall, on November the 10th--a great way to kick off the year and get students feeling energized about the issues. Hopefully 22 students will get to attend this event at the CTC.

## **7. Website Update**

Ryan will post a thank you to all of the Fun Fair sponsors as well as total funds raised.

## **8. Treasurer's Report**

Marcia provided a detailed report.

Chocolate sales brought in over \$5000

Funfair brought in \$4464.85 + \$3000 from Myers

HCY presently has \$17 922 which will be transferred to the school holding account

## **9. Fundraising**

- Chocolate bars: Signe reports a grand total profit of \$5789.04. Approximately 10 cases are left, Signe hopes to sell these in the community.
- Norcard & Magazines: Signe would like to step back from volunteering for the school-involved portion of this fundraiser. This volunteer role is busy for a few days during the campaign but not at all difficult. Council will be looking for a new volunteer for this position in September.
- Chapters--Signe approached Chapters for a Fun Fair donation--they do not make direct donations but do have a Coupon Fundraiser for customers purchasing books in-store. Signe will look into setting up a couple of dates with Chapters.
- Boston Pizza: receipt program will renew automatically.

## **10. Henry's Cool Yard**

- Fun Fair: This year we experienced a problem with the ticket system as there was a significant difference in the number of tickets sold vs money brought in.

Up for discussion next year is the cost of games--some families felt that the games were priced too high.

Lots of volunteers showed up the day of the fair.

Another school picked up our McDonald's coolers and ice...McDonald's still provided plenty of ice. Having extra coolers on hand is a good idea.

## **11. Other Business**

- Council Mail: A request was made to move the council mailbox away from the door...money is often left in the council mailbox for a day or two...can it be moved in

around the corner where the teacher boxes are located? Christine says she will look into this for next year.

- Travel Planning Proposed changes:

- a sign at the road indicating turning restrictions
- signed school bus loading zone
- shifting staff and visitor parking lots

Marcia states that \$2200 in reserves from Travel Planning can go towards signage.

Another idea is to get the traffic calming pylons from the city. A request has been made and we are on the wait list.

- Mrs. Morris reports that the teachers enjoyed the staff lunch and everyone extends a thank you to council.

## **12. Next Meeting**

- The next council meeting is tentatively booked for Monday, September 14, 2015 at 6:30 pm in the Library. The first part will be the AGM and the second part will be a regular meeting.

## **13. Adjournment**

- The meeting was adjourned at 8:20pm.