



HENRY LARSEN ELEMENTARY SCHOOL
1750 Sunview Drive, Gloucester, ON K1C 5B3
Phone: (613) 830-4634 Fax: (613) 830-4275
Principal: Christine Camus-Shepley
Vice Principal: Jeremy Nowiski



Henry Larsen Elementary School Council Meeting
Minutes
Monday, May 12, 2014

Chair: Jennifer Pyne
Secretary: Jennifer Pyne (for tonight's meeting)
Attendance: Jeremy Nowiski Joanne Lalonde Teresa Janz
Christine Camus-Shepley Lisa Anna Palmer Sarah Dooley
Karina Budzinski Marcia O'Connor Melody Currie
Ryan Crampton Nikki Lee Signe Swainson
Tracey Smith Doreen Cummins

Regrets* Una McNeill

1. Call to Order

The meeting was called to order by Jennifer Pyne at 7:00pm.

2. Approval of Agenda

Approved

3. Approval of April 14, 2014 Minutes

Approved with changes

4. Chair's Report

- Parent Involvement Talk (kids and money): Date was confirmed for June 5 at 7:00 pm. The speaker will be Elaine Grout-Brown, CPA. An announcement will be posted at the school, on the websites, sent to contact list and the Jennifer will ask the board to include it in their weekly council update. A motion was made that not more than \$180 be spent on the evening including refreshments and some sort of token for the speaker. Motion made by Signe and seconded by Lisa. Vote was unanimous support. Note: There is no charge for the speaker herself. Jennifer will approach Dawn about providing desserts. Karina will approach Starbucks about coffee.
- PRO grant application is with Christine for review and approval. Will be submitted by Friday May 16, 2014.
- Staff Luncheon: As in previous years council has agreed to fund a luncheon for all staff at the school as a thank you for the work they do. (40 staff in total) A motion was made by Signe and seconded by Nikki that no more than \$500 should be spent on the luncheon. Vote was unanimously passed. Alternatives will be looked at by Jennifer to using the same caterer as before. Jennifer will approach Dawn about providing desserts. The date for the lunch is scheduled for Friday June 6, 2014 (PD Day at the school).

5. Principal and Vice-Principal's Action Items / Info. Update

- Several teachers, Christine, Jeremy and Jennifer attended the Director's Citation Award presentation for Andy Charbonneau at the Board office. It was a nice ceremony and Mr Charbonneau seemed pleased that so many had turned out. A display will be created at the school.
- Spring concert took place last week. All choirs and bands performed. The evening concert was well-attended and well-received.
- The Arctic Fair for grade 8 students is taking place this Thursday from 9-11 in the gymnasium. All are welcome to attend. Doreen Riddell will be attending as a judge.
- The kindergarten information session is taking place on Thursday May 15 at 6:30 in the library. Nikki will speak on behalf of council and invite the families to attend the fun fair.
- EQAO takes place from May 26th to June 5th. A letter was sent home to all grade 3 and 6 students.
- Festival of Trees: Mrs Dunn and Mrs Matthews-Cull will be taking 50 grade 8 students (and a few grade 7 students) to this event where authors will be present to talk to the students.
- The Tell Them From Me (TTFM) is completed.
- The school is looking into the possibility of having Paul Davis come back to the school to discuss internet safety and cyberbullying. He is currently scheduled to come on December 9 2014. There will be 2 presentations to the kids and 1 evening session for the parents.
- There are many activities coming up at the school including track and field and Sargent Hudson's relay.
- Reminder that Friday June 6 is a PD day.
- Report Cards will be going home on Wednesday, June 25.
- The leaving ceremony for grade 8 will be on Thursday, June 26
- Last day of school will be Friday, June 27
- The school will be an election site for June 12 elections.
- The school gym will be closed for the first 2 weeks of June. New lights will be installed at that time.

6. Teaching Staff Liaison Report

- Miss Gross has confirmed unofficially that the school has achieved the silver star status for ECO schools.
- Awards ceremony will take place on June 25.
- The Henry Larsen Marathon for grades 1-8 will take place on Monday June 23 (rain date, June 24). Students will run laps around the school according to their grade level at different times. Training will start in early June.
- Jump Rope for Heart is scheduled for May 23.
- Grades 1-3 went to the library last week and enjoyed a session with award-winning author and illustrator Georgia Graham. The school received some of her sketches and a book.
- Staff have asked how they can assist at the fun fair.

7. Website Update

- The Web site has been launched.
- The Council section on the school website will be updated to provide a link to the council website.

- It was agreed that the website should be a central repository for council documents (in pdf form). Other options require you to invite people to be members.
- If anyone is interested in assisting with website maintenance, please contact Jennifer Pyne or Cathryn Peloso.

8. Treasurer's Report

- Marcia provided her report. There is \$861 in the account plus the parent involvement funds.

9. Fundraising

- Next Fundscrip will go to teachers soon. Plan to have a booth at the Fun Fair to talk to people about the program and help to reduce the intimidation of the unknown.
- Pampered Chef fundraiser did not go over well—no orders received. No loss or win to doing this. Possibly try again next November before Christmas.
- Raffle for HCY at Walmart was a success. Over \$500 was raised in 4 hours. Thanks to all those who helped out. Success was due to the prizes donated by various local businesses.

10. Henry's Cool Yard

- Fun Fair update provided by Teresa. A letter will be going home with all kids requesting donations and volunteer time. A lot of volunteers are needed and a sign-up genius has been created to facilitate sign-up

11. Other Business

12. Next Meeting

- The next council meeting was scheduled for June 9th, 2014 at 7:00pm in the school library.

13. Adjournment

- The meeting was adjourned at 8:10 pm.