



*HENRY LARSEN ELEMENTARY SCHOOL*  
1750 Sunview Drive, Gloucester, ON K1C 5B3  
Phone: (613) 830-4634 Fax: (613) 830-4275  
Principal: Christine Camus-Shepley  
Vice Principal: Jeremy Nowiski



**Henry Larsen Elementary School Meeting Minutes  
Monday, January 13, 2014**

**Chair:** Jennifer Pyne  
**Secretary:** Ashley Baker (for tonight's meeting)  
**Attendance:** Christine Camus-Shepley      Jeremy Nowiski      Jennifer Pyne  
Tracey Smith      Joanne Lalonde      Teresa Patrick  
Karina Budzinski      Doreen Cummins      Melody Currie  
Marcia O'Connor      Karen Stoddart      Sarah Dooley  
Lisa Anna Palmer      Cathryn Poloso      Ryan Crampton  
Laura Ireland      Julie Albert      Ashley Baker  
Una McNeill  
Jennifer Pyne

**Regrets\***      Signe Swainson      Nikki Lee

**1. Call to Order**

The meeting was called to order at 7:05 pm by Jennifer Pyne.

**2. Approval of January 13, 2014 Agenda**

Approved

**3. Approval of December 9, 2013 Minutes**

Deferred to next meeting

**4. Chair's Report**

- OCASC (Ottawa Carleton Assembly of School Councils) meeting January 23<sup>rd</sup>, 7-9pm at Fisher Park School <http://ocasc.ca/events/>
- Received a late holiday greeting card from the Trustee.

**5. Principal's Action Items / Info. Update**

- Ms. Camus-Shepley spoke about the School Improvement Plan and the focus on Numeracy.
- 1<sup>st</sup> cycle focussed primarily on Patterning and Algebra – children were given a task appropriate for the developmental age and the curriculum. Task given as a pre-assessment to gauge where the student fell in order to guide instruction and then post instruction tasks are assessed. 2<sup>nd</sup> cycle will be focussed on Number Sense and Numeration. Goal is to bring 1's and 2's to 3's and 4's.
- Being a SIM school (school in the middle based on EQAO scores) means extra money and resources for Professional Development opportunities

- Teachers have had some extra support in the classroom and some release time.
- Rubric developed that can be applied to any grade that will aid in uniformity of assessing levels.
- Mr. Nowiski mentioned that even with the focus being on Math, there have been opportunities to relate Patterning to other subject areas where some teachers may have more expertise.
- Ms Camus-Shepley shared EQAO results from last year and also presented the comparison to the previous school year results.
- Student work coaches will be or are working with the grade 6-8 students. How are children thinking? Can they explain their thinking? Provides teacher support and teacher to teacher dialogue.
- Kindergarten - Inquiry Networks, 3 day sessions including ECE's that work very closely with the teachers. Focus on both Literacy and Numeracy.
- Jr. Math Network – Grade 5-6 Math teachers.
- Principal and Vice-Principal Math Networks.
- Parent question about how students are prepared for the EQAO – both Ms. Camus Shepley and Mr. Nowiski explained the process of communicating expectations, teaching vocabulary from a young age, exemplars presented to students and sample questions.
- PD Day Friday, January 17 – Report Card writing. There will be no extended day program at the school. This will be provided at Maple Ridge. The after 4 program will run a PD day camp at Bob McQuarrie.
- Term 1 Report Cards go home on February 5. Interview requests, if a need is felt for an interview, will be sent out by the teacher. No report card for JK. If parents would like to meet with the teacher, they may contact the teacher directly.
- Kindergarten Info night is coming up. Registration week is January 27-31. The info night will be January 21 at 6:30pm. Ms. Camus-Shapley asked for anyone to spread the word to JK or SK families in the area. Staffing based on the number of registrations.
- MFI info night will be upcoming on February 11 at 6:30 pm. Registration is February 18-24
- Student Transfer Application period February 10-21. Students have to register at their home school first and then apply for transfer.
- There will be a Safe School Travel Planning presentation January 23 for JK-Gr8 (pedestrian safety)
- Mr. Nowiski mentioned that Basketball season is starting. Grade 8 girls travelled to Cairine Wilson for a day of sports that was very successful.
- CW will come to the school again as a lot of the students will attend CW next yr.
- Option sheets for high school will be done soon.
- Intermediate students doing winter camping at McSkimming (2 days, 1 night)
- 3x Junior Tai Kwon Do Champion presentation to grades 4-8 – 17 year old (visit [Ikicklikeagirl.com](http://Ikicklikeagirl.com) to visit her website. Wishes vs Dreams. Ability to piggy back on the message of goal setting and perseverance.
- Mrs. Rochow Toronto trip in June with the choirs and there will be a band trip in May.

## **6. Teaching Staff Liaison Report**

- JK to Grade 4 have Scientist in School Workshops this week.
- Missoula “drama” workshops will be offered in February.
- Request from Mr Pretty for 2 alto saxes and 2 flutes (all used instruments) for total amount of \$1469 with tax. These are to replace instruments that can no longer be used. There is a

shortage of instruments as many families have opted not to rent instruments this year for their own child.

- It was proposed to Ms. Camus-Shepley that the school go 50/50 with the Council for this. It was agreed that the school budget would pitch in the 50%. It was noted that the music program has not asked for funding in recent memory.
- Jennifer Pyne motioned that council should provide \$735 from council funds to put towards these instruments. A vote was taken and it was unanimous that these funds could be issued.

## **7. Treasurer's Report**

- Tax receipts issued as part of Simply Giving now need to be for \$25 and must be made out to the school. Parents who donated \$20 and expected receipts are to be contacted about either receiving \$20 back or to add additional \$5 for receipt or to not receive a receipt.
- Marcia to ask Rose for donations to council to come from the Cool Yard account.
- Marcia presented accounting of the Council Budget
- Have not received magazine fundraising \$ yet.

## **8. Henry's Cool Yard**

- Future meeting dates: Feb 3, Mar 3, Apr 7 and May 5.
- Possibility of off-site bottle drive discussed. No date set.

## **9. Council website**

- Review website for feedback. Email feedback to [cathrynpeloso@gmail.com](mailto:cathrynpeloso@gmail.com)
- [www.henrylarsensc.ca](http://www.henrylarsensc.ca)
- Discussion was had about a school Twitter account. This is something that will be followed up on.

## **10. Other Business**

- Discussion was had about the content of School Assemblies. Ms Camus-Shepley reiterated that any concerns parents have about assembly content should be brought directly to her or Mr Nowisky's attention. All feedback will be considered.
- Ms Camus-Shepley spoke to the Scholastic Book Fair and the process Mrs Dunn goes through to provide the best literature for the students. Scholastic Book Fairs raise over \$5000 to put towards books for our library. Mrs Dunn also obtains books outside of Scholastic at other book fairs and book stores, incorporating requests from teachers with the budget supplied by the school and from additional credit left over from the school book fairs. Parent requests may be considered.
- Marcia spoke about the Missoula Children's Theatre auditions – especially in need of children 5-7. Play is Pinocchio week of February 10 at Beatrice Desloges. There will be auditions on Monday, practices every day that week and 2 performances on Saturday.

## **11. Next Meeting**

- Monday, February 10 at 7:00pm in the school library.

## **12. Adjournment**

- The meeting was adjourned at 9:20pm