



*HENRY LARSEN ELEMENTARY SCHOOL*  
1750 Sunview Drive, Gloucester, ON K1C 5B3  
Phone: (613) 830-4634 Fax: (613) 830-4275  
Principal: Christine Camus-Shepley  
Vice Principal: Jeremy Nowiski



**Henry Larsen Elementary School Meeting Minutes**  
**Monday, December 9, 2013**

**Chair:** Jennifer Pyne

**Secretary:**

**Attendance:** Christine Camus-Shepley      Jeremy Nowiski      Dawn Scott  
Tracey Smith      Joanne Lalonde      Signe Swainson  
Karina Budzinski      Doreen Cummins      Melody Currie  
Nikki Lee      Karen Stoddart      Jennifer Pyne

**Regrets\*** Teresa Janz      Cathyn Peloso

**1. Call to Order**

The meeting was called to order at 7:05 pm by Jennifer Pyne.

**2. Approval of December 9th, 2013 Agenda**

Approved

**3. Approval of November 11th, 2013 Minutes**

Approved

**4. Chair's Report**

- Regarding the website, the calendar is working, the spelling mistake has been corrected. We are looking for some suggestions for changes to the information on the volunteer list. Jen will meet with Cathyn and make some changes. A question was raised regarding the posting of Minutes. As Terry Fox they do not put names on it. Something to think about, no decision reached.

**5. Principal's Action Items / Info. Update**

- A review of the EQAO will take place next meeting.
- The School Improvement Plan for Student Achievement. Henry Larsen was identified as a school in the middle (SIM) and we have received additional funding for math coaches. All divisions have met for half a day. The Board has a big focus on Math and there will be additional coaching for the teachers for grades 6-8.
- There was a lockdown on Nov 21st and it went amazingly well.
- Also, there was a real fire alarm but there was no fire. It was accidental and a new cover for the fire alarm has been purchased and installed in the primary wing. When the cover is lifted, it will emit a loud noise alerting the teachers but the school fire alarm will not go off.

- The C Flats were in for a performance. It was a one hour concert and it was excellent. The C Flats compete for a number of awards every year and they compete over a wide range of venues.
- The grade 8's went to Cairine Wilson for a day and they also went to Sir Wil for a Me To We presentation.
- December 10th is International Day for Human Rights and the flag will be at half mast for Nelson Mandela.
- The Christmas concert requested a voluntary donation of \$5 per family and a canned good. We also have the Angel Tree in the front hall.
- The last day of classes will be the 19th, but the extended day care program will cover the 20th. Over the Christmas break, the extended day care program will be run out of Maple Ridge. The first day back in 2014 will be the 6th of January.
- There is new carpet in the library.
- Mr. Nowiski gave a report on the Bullying Prevention and Intervention School Condensed Plan. It identified needs, prevention and intervention strategies. One of the main sources of information for this Plan came from last years Tell Them From Me survey.
- Intramurals are alive and well at Henry Larsen.

## **6. Treasurer's Report**

- The Parent Involvement Cheque has been received. Fundscrip and Norcard are underway and cheques are expected.
- Tax receipts now need to be for \$25 and must be made out to the school.
- There are people looking for more raffle tickets from Nikki.

## **7. Fundraising**

- Nil report.

## **8. Henry's Cool Yard**

- Teresa provided an update by email. The team has met twice since the last council meeting. The future dates are all on Mondays and will be, Jan 20, Feb 3, Mar 3, Apr 7 and May 5.
- We are pulling together a list of as many places where we can receive funding and other grants, and beginning the process of applying for grants, using the plans developed by Jeff Kaster (landscape consultant who works for OCDBS). The final plan has not been approved yet because of issues with snow removal. He cannot do extensive work on the planning until we have money to pay for it. But he said it would be sufficient to use for applying for funding.
- We are continuing to work on other ideas for fundraisers. You can see the Supperworks one— tickets for \$1.00 and the draw will be made at the Christmas concert on Thursday evening.
- We had discussed ideas like a bottle drive. Would that be ok if we did that? Are there any issues with a school being associated with bottle drives? We will also start discussing the Fun Fair soon. Possible dates? What if we go as early as the Mother's Day weekend?
- We did get an update from Jeff Kaster. I don't have my notes at work so will have to update you next time. We will continue to discuss with him a few items and get him to help plan something for each yard. Since we have around \$10,000 we are planning something to improve the primary yard and something for the older children's yard (one item each—such as seating areas or outdoor class areas, etc. Plus we are also looking into doing a mural and purchasing an activity cart, with items for the cart).

- There has been talk about a bottle drive and we are wondering if that is a possible event or not. Some discussion, no resolution.

### **9. Teaching Staff Liaison report**

- Christmas Concert is Thursday night.
- Activities have been booked for the JK to Grade 4 classes and student fees have been requested. Joanne explained that if events are not booked a good while in advance, often the children lose out.
- Mr. Pretty may be looking for funding for instruments.
- The Ottawa Wind Ensemble went well and there was a good turn out. Henry Larsen's son, daughter and a friend who worked with him were in attendance.

### **10. Other Business**

- Jennifer wished everyone a very Merry Christmas.

### **11. Next Meeting**

- Monday, January 13th at 7:00pm.

### **12. Adjournment**

- 8:20 pm.