



HENRY LARSEN ELEMENTARY SCHOOL
1750 Sunview Drive, Gloucester, ON K1C 5B3
Phone: (613) 830-4634 Fax: (613) 830-4275
Principal: Marianne Wouters
Vice Principal: Keri Coulson



Henry Larsen School Council **Monday, April 8, 2013**

Chair: Susan Heckbert
Secretary: Jennifer Pyne
Attendance: Christine Camus-Shepley Jeremy Nowiski (VP) Susan Heckbert
(P)
Teresa Janz Barb Sweazey Signe Swainson
Karina Budzinski Una McNeill Julia Dudley
Nikki Lee Lisa Anna Palmer Joanne Lalonde
Marcia O'Connor Jennifer Pyne Sadia Sial

Regrets:* Dawn Scott

1. Call to Order

The meeting was called to order at 7:05 by Susan H.

2. Approval of Agenda

Motion to accept by J Pyne. Seconded by Sadia Sial
Passed

3. Approval of Minutes

Motion to accept minutes from February 11 meeting by S. Swainson. Seconded by Marcia O'Connor.
Passed

4. Principal's Action Items / Info. Update

- There is an ongoing consultation process including a survey "Exit Outcomes" which is about programs running in the board.
- Christine indicated that they had talked about Henry's Cool Yard at a staff meeting and that some feedback has been obtained from staff; they will collate this information and return it to the committee shortly.
- Staffing allocation and class organization is now ongoing for next year based on projections. At the May council meeting, they should be able to discuss the proposed organization of the classes. These may still be adjusted in June and one final time in the fall.
- Full day kindergardner will include one JK and one SK class.
- Before and after care options have not yet been decided.

- School submitted its name for the “locked doors” program and they are currently awaiting information on when the changes will take place.

5. Vice-Principal’s Report

- Grad will be ongoing and they are looking for volunteers to assist with food, decorations, etc. (date to be determined)
- There is a survey scheduled to take place in April for students in grades 4-8. It is entitled “Tell them from me” and it is being done by every school in the board. It is part of the mandated biennial school surveys that must be performed. It will be completed in the computer lab on class time. There are 2 different surveys (elementary (gr. 4-6) and secondary (gr.7-12)). This is a voluntary, anonymous survey for students which will help in developing the school improvement plan and which will also be used by the Safe and Accepting Schools team. Assemblies will be held before the surveys to explain them to kids. There are various survey measures and they are looking for common threads/themes. The principal will have the report within 48 hours.

6. Teacher Liaison Report

- Joanne L reported the following from staff:
 - Ms Guerin: Honours and jazz bands are back operating
 - Mrs Morris is working with her music class and a composer to create an original piece.
 - Choirs are back up and running.
 - Grades 2-6 will be going to the Museum of Science and Technology on April 16
 - Badminton has started
 - Junior track and field planning has started
 - A parent will be offering soccer clinics for a period of 6 weeks to grade 3 and 4 kids.
- Joanne L indicated that the bulletin board in the lobby can be updated anytime we’d like; just provide her with the information.

7. Chair’s Report

- Susan H indicated that she will be done in June as Chair as her kids will both be leaving the school. Chair position will be open for next year.
- PRO Grant (\$1000)—looking for suggestions that are related to improving communications with parents. Applications are due May 21.
- Parent Info session on financial planning for kids; approached TD Bank but this is not something they do. Susan is currently looking at other options. Barb W. to provide info on a potential speaker.

8. Treasurer’s Report

- Treasurer’s report was presented and is available upon request.
- Marcia is going to look into the issue of tax receipts that have not been received for donations to the school yard fund.

9. Fundraising

- Any remaining fundraising will be done by the Henry’s Cool Yard Committee.

10. Henry's Cool Yard

- Fun Fair Update: There has been some confusion over the number of volunteers that are available for the FF. The team needs to re-look at this—meeting will be held next week to make a final decision.
- Lunch Lady—proposing having 2 hot dog days in addition to the normal Monday service to raise additional funds.
- Tree planting by the City of Ottawa: there needs to be a commitment by parents to maintain watering during the summer months.
- Play structures are circa 1986 and 1995—they will likely both disappear in the next few years.
- Next meeting for the committee is scheduled on April 29 in the library.

11. Other Business

- Council website: The name will need to be registered and fees need to be paid to the developer. There will then be a monthly fee to run the website.
- Award Nomination Letter for Janice Rochow; letter is drafted and things are moving forward.
- Una requested any communications that need to go out. Next newsletter will likely be in mid-April.

12. Next Meeting

- Monday, May 13, 2013 at 7:00pm.

13. Adjournment

- 8:20 pm.